

DATA PRIVACY STATEMENT

Severn Stoke Village Hall (SSVH) will use the information you provide for the purposes of managing your booking and collecting appropriate payment. Data may be retained for up to 5 years for accounts purposes and for longer where required for legal purposes, or by grant funders or the hall's insurers. We will not share your personal information with any third parties without your consent unless we are legally required to do so.

We will treat your information with respect. By providing your information, you agree that we may process your information in accordance with the provisions of the General Data Protection Regulation ((EU) 2016/679).

Anyone processing personal data must comply with the eight enforceable principles of good practice. These provide that personal data must be:

1. Processed fairly and lawfully;
2. Processes for limited purposes and in an appropriate way;
3. Adequate, relevant and not excessive for the purpose;
4. Accurate;
5. Not kept longer than necessary for the purpose;
6. Processed in line with data subject's rights;
7. Secure;
8. Not transferred to people or organisations situated in countries without adequate protection.

Data held by SSVH will be used for internal use only unless the individual has given permission for SSVH to use it for another purpose. Data will not be used for unsolicited marketing or supplied to third parties for unsolicited marketing. The SSVH Management Committee data controller will act upon any request by an individual to revise or remove data held about them.